

## Brandy Court HOA Board of Directors Meeting

Date: July 11, 2017

Time: 7:00 pm

Location: Manassas Park Fire Department

Board Members Present: Susannah Rosenberg, Pamela Thorpe, Duane Snodgrass

Homeowners Present: None

Management Present: Joyce Mullins

Meeting was called to order at 7:10pm.

**Minutes:** Susannah moved to approve the June 2017 minutes with three punctuation corrections. Duane seconded and the motion carried.

**Financial Report:** Management gave a brief overview of the financials.

Duane motioned to make the second quarter reserve transfer in the amount of \$2523.39. Susannah seconded and the motion carried.

### Old Business:

Susannah motioned to approve the painting of missing parking lot numbers and spaces on White Pine Dr. Duane seconded and the motion carried. The Board would like to obtain a refund of the cost for this painting from Finley Paving, since this is a result of their unfinished work.

### New Business:

The Board asked management to look into purchasing A frame signs for neighborhood meeting notification.

The Board requested that some tree trimming be done before the next meeting due to safety issues around stop signs and to make street name signs visible. Additionally, if possible they would like to have a Board member present for the arborist walk.

Two properties were reported for violations. Notices will be posted on the front doors of these properties.

**Meeting Adjournment:** 8:44pm

*Susannah Rosenberg*  
8/8/17